



# POLK COUNTY COMMISSIONERS COURT

September 8, 2015

Polk County Courthouse, 3<sup>rd</sup> floor

10:00 A.M.

2015-115

Livingston, Texas

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda Topics

**(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form to the County Clerk prior to the Call To Order*. \*\* Please turn off (or mute) all cell phones and pagers \*\***

1. **CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics that may or may not appear on this agenda. However, in accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

#### **RELATING TO THE FY2016 BUDGET PROCESS:**

4. **CONSIDER APPROVAL OF ORDER SETTING ELECTED OFFICIAL'S SALARIES, EXPENSES AND ALLOWANCES FOR FY2016.**

5. **RECEIVE AND RECORD DISTRICT JUDGE'S ORDERS SETTING FY2016 COMPENSATION FOR COUNTY AUDITOR, ASSISTANT AUDITORS AND (DISTRICT) COURT REPORTERS, COURT CORDINATORS AND BAILIFFS, PURSUANT TO LOCAL GOVERNMENT CODE.**

6. **VOTE TO RATIFY THE PROPERTY TAX INCREASE REFLECTED IN THE FY2016 BUDGET.**

7. **ADOPT THE FY2016 BUDGET.**

8. **ADOPT ORDER SETTING 2015 TAX RATE.**

9. **OLD BUSINESS (Tabled from last Agenda)**

A. **CONSIDER ADOPTION OF NUISANCE ABATEMENT PROCEDURES (POLICY) FOR THE UNINCORPORATED AREAS OF POLK COUNTY, PURSUANT TO CHAPTER 343 OF THE TEXAS HEALTH AND SAFETY CODE, AS AMENDED.**

#### **NEW BUSINESS**

10. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. **APPROVE MINUTES OF PREVIOUS MEETING/S: AUGUST 25, 2015 Regular and Special (Public Hearing) and September 1, 2015 Special (Public Hearing) Meetings.**

- B. APPROVE SCHEDULES OF BILLS.
  - C. APPROVE AGREEMENT WITH CITY OF LIVINGSTON FOR (LVFD) FIREFIGHTING SERVICES.
  - D. APPROVE ORDER DESIGNATING REGULAR TERMS OF COMMISSIONERS COURT FY2016, PURSUANT TO LOCAL GOVERNMENT CODE, 81.005(A).
  - E. APPROVE ORDER SETTING JUROR REIMBURSEMENT FOR FY2016 (OCTOBER 1, 2015 – SEPTEMBER 30, 2016).
  - F. ADOPT RESOLUTION EXPRESSING INTENT TO REIMBURSE CERTAIN FY2016 EXPENDITURES (CAPITAL PURCHASES) TO BE INCLUDED BY POLK COUNTY, TEXAS (REIMBURSEMENT RESOLUTION).
  - G. APPROVE RENEWAL AGREEMENT WITH INTEGRATED DATA SERVICES FOR COUNTY CLERK’S IMAGING SOFTWARE MAINTENANCE FOR FY2016.
  - H. RECORD CERTIFICATE OF PARTICIPATION FOR COMMISSIONER BOB WILLIS AT 2015 TCDRS ANNUAL CONFERENCE.
  - I. APPROVE CONTRACT WITH GOODWIN LASITER STRONG FOR ENGINEERING SERVICES AND AGREEMENT WITH DAVID WAXMAN, INC. FOR PROJECT ADMINISTRATION AND MANAGEMENT SERVICES RELATING TO TEXAS CAPITAL FUND INFRASTRUCTURE PROJECT – CORRIGAN OSB, LLC.
  - J. APPROVE PRECINCT 2 COMMISSIONER’S REQUEST FOR ORDER OF ACCEPTANCE FOR PUBLIC MAINTENANCE OF HAMMERBILL STREET AND SEA GULL DRIVE, AS SET ASIDE IN THE FINAL PLAT OF LAKE LIVINGSTON ESTATES SECTION FOUR SUBDIVISION OF POLK COUNTY, TEXAS, TO INCLUDE SPECIFIED VARIANCE.
  - K. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY AND STANLEY CROW FOR DESIGNATION OF COUNTY STAGING (CSA) AT VF FACTORY OUTLET PARKING FACILITY.
  - L. APPROVE HOMELAND SECURITY GRANT PROGRAM – PROPERTY TRANSFER RECORD AGREEMENT FOR THE TRANSFER OF ONE (1) DELL POWEREDGE 2900 SERVER FROM DEEP EAST TEXAS COUNCIL OF GOVERNMENTS TO POLK COUNTY OFFICE OF EMERGENCY MANAGEMENT.
- 11. CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
- A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
- 12. CONSIDER REQUESTS FOR REVISIONS AND/OR AMENDMENTS TO THE CURRENT BUDGET, AS FOLLOWS:**
- A. BUDGET REVISIONS, AS PRESENTED BY THE COUNTY AUDITOR;
  - B. BUDGET AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR.
- 13. CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS;**
- A. (PCT 1) Lots 33 & 34, Blk 4, Sec 1, Lakeland Hidaway, Cause #T14-002
  - B. (PCT 1) Lots 66 & 67, Sec 6, Wild Country Lake Estates, Cause #T10-125
  - C. (PCT 1) Lots 15-17 & 31-33, Blk 5, Sec 1, Wild County Lake Estates, Cause #T10-154
  - D. (PCT 4) Lots 126 & 127, Sec 1, Indian Springs Lake Estates, , Cause #T13-027
  - E. (PCT 4) Lots 2, 4 & 6, Blk 9, Sec 2 & Lots 192 & 194, Sec 16, Indian Springs Lake Estates, Cause #T14-227
- 14. RATIFY CONTRACT WITH OFFICE OF THE ATTORNEY GENERAL FOR DISTRICT ATTORNEY VICTIM COORDINATOR AND LIAISON (VCLG) GRANT PROGRAM FOR 2015-2016.**
- 15. DISCUSSION AND ANY NECESSARY ACTION REGARDING PURCHASE & INSTALLATION OF ADDITIONAL FAX MACHINE FOR ENVIRONMENTAL ENFORCEMENT OFFICE.**

16. CONSIDER WHETHER CIRCUMSTANCES CONTINUE TO EXIST IN THE UNINCORPORATED AREAS OF THE COUNTY CREATING A PUBLIC SAFETY HAZARD THAT WOULD BE EXACERBATED BY OUTDOOR BURNING PROHIBITED UNDER THE COMMISSIONERS COURT (BURN BAN) ORDER ADOPTED ON AUGUST 11, 2015 AND TAKE ANY NECESSARY ACTION ON THE COURT'S FINDINGS.
17. APPROVE AGREEMENT FOR COURTHOUSE ELEVATOR AND LIFT MAINTENANCE SERVICES.
18. CONSIDER REQUEST FROM TAX ASSESSOR-COLLECTOR FOR APPROVAL OF CONTRACT WITH OFFICIAL PAYMENTS FOR CREDIT CARD SERVICES THROUGH THE POLK COUNTY TAX OFFICE.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – September 3, 2015




I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – September 3, 2015 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD

2015 SEP -3 PM 4:18

  
SCHELANA HOCK  
POLK COUNTY CLERK



September 8, 2015  
10:00 a.m.

COMMISSIONERS COURT  
of Polk County

2015-117

Polk County Courthouse, 3<sup>rd</sup> floor  
Livingston, Texas

**ADDENDUM to Posting #2015-115**

The following will serve to amend the Agenda of the Commissioners Court Meeting scheduled for September 8, 2015 at 10:00 A.M.

**AMEND TO ADD;**

**19. RECEIVE LEGAL REVIEW RELATING TO CONTRACT BETWEEN POLK COUNTY AND CORRIGAN OSB, LLC ON THE RESPONSIBILITY OF THE PARTIES IN CONNECTION WITH THE TEXAS CAPITAL FUND CONTRACT 7215092 AND CONSIDER APPROVAL OF FINAL CONTRACT TERMS.**

Commissioners Court of Polk County, Texas

**Dated: Friday –September 4, 2015**

By: Sydney Murphy, County Judge

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Friday – September 4, 2015 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY: Paula Ruchart (Deputy)

FILED FOR RECORD  
2015 SEP -4 PM 2:04  
SCHELANA HOCK  
POLK COUNTY CLERK  
*Scyelana Hock*